

OFFICE OF THE NOTIFIED AREA COUNCIL, KONARK

e-mail: nackonark@gmail.com

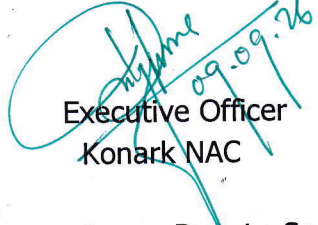
Phone No. 06758-236826

AT/PO: KONARK, DIST: PURI, ODISHA.



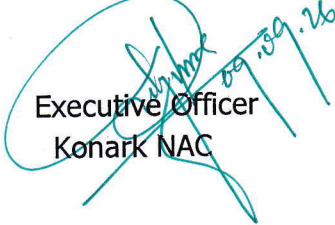
Letter No. 2649 Date 09.09.26

Sealed quotations are invited from the intending suppliers/agencies/individuals having valid GST and PAN for providing Annual Maintenance Contract (AMC) for the machines installed/operated under the Notified Area Council, Konark. The quotation shall be submitted in a sealed cover to the office of the undersigned through Regd. Post/ Speed Post/ Courier on or before 18.09.2026 at 10 A.M. The quotation will be opened on the same day at 3.00 P.M. in the presence of the intending agency or their authorized representatives. The quotation paper will be available at N.A.C office / office website **nackonark.in** w.e.f 10.09.2026 to 17.09.2026 up to 5 P.M during office working hours on submission of non refundable paper cost of Paper Rs.2000.00 in the shape of Cash / B.C /D.D in favour of E.O Konark NAC. The quotation should also be enclosed E.M.D for Rs.10,000.00 (ten Thousand) Only in the shape of DD/BC in favour of E.O Konark NAC, along with sealed quotation papers in time, failing which the quotation cannot be considered. The Authority reserves the right to cancel any or all quotation papers without assigning any reason thereof.


Executive Officer
Konark NAC

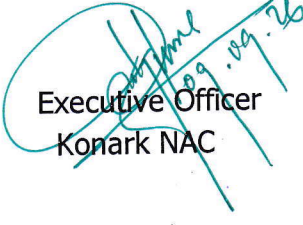
Memo No. 2650 Date 09.09.26

Copy Submitted to the Deputy Director, Advertisement-cum-Deputy Secretary to Govt. information and public Relation Department, Odisha, Bhubaneswar for kind information with request to publish the said notice in two Odia daily newspapers and one English daily news paper one day publication and submit the bill in duplicate for payment.


Executive Officer
Konark NAC

Memo No. 2651 Date 09.09.26

Copy submitted to the Director, Municipal Administration/ Special Secretary to Govt., H & UD Dept. Bhubaneswar/ District Magistrate, Puri/ Project Director DUDA, Puri for favour of Kind information.


Executive Officer
Konark NAC

Memo No. 2652 Date 09.09.26

Copy submitted to the Tahasildar Gop,/ B.D.O Gop/ Asst. Executive Engineer, Gop Block / Accounts Officer, Gop Block / I.I.C Konark / Asst. Manager WATCO/ Forest Range officer Konark / Asst. Engineer, RWSS/ for information & necessary action.

Executive Officer
Konark NAC

Memo No. 2653 Date 9.09.26

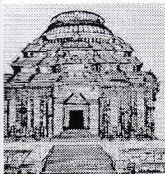
Copy Submitted to Chairperson for kind information and necessary action.

Executive Officer
Konark NAC

Memo No. 2654 Date 9.09.26

Copy to Accountant / Cashier/ MIS CP/, Notice Board , Konark NAC for information and necessary action. MIS CP is directed to upload the above notice in official website.

Executive Officer
Konark NAC



OFFICE OF THE NOTIFIED AREA COUNCIL, KONARK

e-mail: nackonark@gmail.com

AT/PO: KONARK, DIST: PURI, ODISHA.



Phone No.06758-236826

QUOTATION CALL NOTICE

Letter No.: 2649

Date: 09.09.26

A. Scope of Work

Sl. No.	Name of Machine	Quantity	Wealth Centre Name	AMC Period
1	Baling Machine	1	Raulpatana	12 Months
2	Shredder Machine	1	Raulpatana	12 Months
3	Napkin Incinerator	1	Raulpatana	12 Months

B. Minimum Eligibility Criteria-

1. The agency should have a local service center in Odisha with at least 06 service staff. (Regarding this, an authorization letter from the Company.
2. The Agency should have experience regarding services of Solid waste management machines. A performance report regarding this shall be attached.

C. AMC Terms & Conditions-

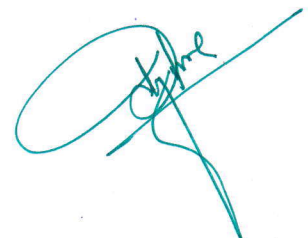
1. During the AMC period, the selected agency shall carry out at least one preventive maintenance visit every month for preventive maintenance of the machines.
2. During each preventive maintenance visit, the agency shall inspect the machine condition, identify potential faults, check mechanical/electrical components, carry out necessary lubrication, tightening, cleaning, and routine servicing, wherever required.
3. In case of any breakdown or malfunction, the agency shall attend the complaint within 24 hours from the time of submission/receipt of the complaint by the ULB.
4. The agency shall make reasonable efforts to diagnose and rectify the breakdown at the earliest and restore the machine to working condition.
5. The replacement cost of spare parts, components, and consumable items required due to normal wear and tear or breakdown shall be borne separately by the ULB/NAC. Replacement shall be made with prior approval of the competent authority wherever required.
6. The agency shall submit the original bill/invoice for spare parts along with details of the parts replaced and supporting documents (GPS tag photo). The approved spare parts bill shall be

cleared by the ULB within 7 (seven) working days from submission of the complete bill/invoice and required documents.

- 7.** The AMC bill shall be submitted by the selected agency once every month/ quarterly / 6 (six) months along with preventive maintenance/service reports and other required supporting documents.
- 8.** Routine preventive maintenance and labour/service charges for activities covered under the AMC shall be included in the quoted AMC rate. No separate labour/service charge shall be payable for routine AMC activities.
- 9.** Major spare parts and components requiring replacement shall be paid separately by the ULB against approved quotation/invoice, unless specifically included in the quoted AMC rate.
- 10.** The agency shall use genuine and suitable quality spare parts compatible with the respective machines. Details of replaced parts shall be recorded in the service report.
- 11.** After every preventive maintenance visit or breakdown attendance, the agency shall submit a service report mentioning the date, machine condition, work carried out, parts replaced, observations and recommendations.
- 12.** The ULB shall provide reasonable access to the machines and necessary cooperation to the service personnel for carrying out maintenance and repair work.
- 13.** The agency's technicians shall follow all applicable safety precautions while carrying out maintenance, servicing and repair work at site.
- 14.** Damage arising from fire, flood, natural calamity, accident, mishandling, unauthorized modification, improper operation, negligence, abnormal voltage fluctuation or other external causes shall be treated separately and shall not form part of routine AMC coverage unless specifically approved.
- 15.** The AMC shall be valid for 12 (twelve) months from the date of commencement specified in the work order.
- 16.** The selected agency shall maintain adequate communication/complaint support during the AMC period and acknowledge complaints received from the ULB.
- 17.** The selected agency shall maintain adequate communication/complaint support during the AMC period and acknowledge complaints received from the ULB.
- 18.** The selected agency shall comply with all applicable statutory requirements, including GST and other applicable taxes and regulations.
- 19.** The agency shall clearly mention whether GST and all applicable taxes are included in or excluded from the quoted AMC amount.
- 20.** Any matter not specifically covered in these terms and conditions shall be decided by the competent authority of the ULB.

D. Quotation Submission

- The agency shall submit its quoted AMC rate clearly in figures and words.

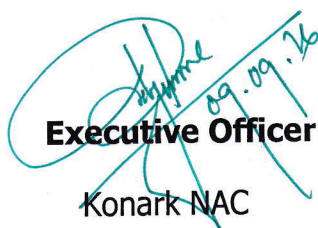


- The quotation shall mention the applicable GST/taxes separately or clearly state that the quoted rate is inclusive of all applicable taxes.
- The quotation shall be submitted in a sealed cover superscribed with: "QUOTATION FOR AMC OF MACHINES – KONARK NAC".
- The Agency shall submit valid GST/PAN details and other documents as required by the ULB.

E. Quotation Rate Format

Sl. No.	Particular	Amount (₹)	Remarks
1	Annual AMC Charges	_____	
2	GST @ _____%	_____	
3	Total Quoted Amount	_____	

Amount in Words: Rupees _____ only.


Executive Officer
 Konark NAC

Signature of the Agency with Seal and date